

CIC Library Access Agreement – Undergraduate Students

December 3, 2004

(updated February 4, 2014)

Program: The CIC member institutions (flagship campuses) agree to offer undergraduate students at other CIC institutions the opportunity for in-house use of their library resources under conditions specified below. This does not provide for the loaning of materials, but rather for “within library” consultation of collections. (Note: agreements regarding faculty and graduate/post baccalaureate professional student privileges are covered in other documents). The participating libraries are:

- University of Chicago
- University of Illinois – Urbana/Champaign
- Indiana University
- University of Iowa
- University of Maryland
- University of Michigan
- Michigan State University
- University of Minnesota
- University of Nebraska - Lincoln
- Northwestern University
- Ohio State University
- Pennsylvania State University
- Purdue University
- Rutgers University
- University of Wisconsin-Madison

Eligibility: Currently enrolled undergraduate students at the member institutions who are willing to travel to another participating university are eligible for this privilege.

Identification: Students should be prepared to show their photo I.D. from their home institution at the institution they visit. Some of the CIC institutions will require them to show their I.D. for entrance to the library at all hours. Others will require an I.D. for evening and weekend hours or for entrance to stack areas.

Restrictions: General policies and procedures may vary from one institution to another and students are wise to call ahead regarding the hours available to them (which may not be all hours the library is open). It is also wise to ask about any special requirements that may apply to the materials they need to consult. For

example, on some campuses, certain specialized libraries like law and health sciences may not permit usage by anyone not affiliated with their institution even when other campus libraries are open to others.

In addition, the **University of Chicago** will require students to have a letter of introduction from the home institution's library director stating the student's intended use of the collection. These students will then need to present this letter and show their current student I.D. card, to the Privileges Office in the Regenstein Library. Since the hours for this office are limited, it is especially important for students to contact the Privileges Office ahead of time regarding hours and other requirements: privileges@lib.uchicago.edu or 773-702-8782.