



Report to the Members December 5, 2001

Committee on Institutional Cooperation
302 E. John St. #1705
Champaign, IL 61820
Phone: 217-333-8475
FAX: 217-244-7127

Contents

CIC Staff.....	3
Group Committee Topics and Action Items, July – November 2001.....	4
Program and Grant Activity Data Summary.....	9
Meeting Attendance by Committee/Institution, July – November 2001....	10

Note: The report distributed to the CIC Members in December also included comparative data on the colleges of education and affirmative action offices in the CIC, as well as a table of the impact of 9/11 on study abroad enrollments for Spring 2002. Those tables are available from the CIC by contacting Karen Singer (phone: 217-244-6336, email: karenk@uiuc.edu).

CIC Staff

Barbara McFadden Allen, Director

bmallen@uiuc.edu

217-244-9240

Liaison to the CIC Members and other senior university officers and administrative groups

Cindy Chastain, Secretary

chastain@uiuc.edu

217-244-5565

Support for information and learning technology related activities, and coordination of conferences and web pages

**Cindy Clennon, Contract Coordinator,
Center for Library Initiative**

clennon@uiuc.edu

217-265-0389

Library electronic licensing, delivery, and related contract negotiation

Darlene Hutchinson, Secretary

djhutchin@cic.uiuc.edu

217-244-9239

Support for the CIC Center for Library Initiatives and primary staff support for meeting arrangements

**Karen Partlow, Program Administrator,
Learning & Information Technologies**

kpartlow@cic.uiuc.edu

217-265-0395

Lead on all information and learning technologies projects and initiatives

**Tom Peters, Director, Center for Library
Initiatives**

tpeters@cic.uiuc.edu

217-333-8726

Lead on all library-related activities

Anne Price, Secretary

aeprice@cic.uiuc.edu

217-265-8005

Support for academic programs including study abroad, foreign language, and minority student

programs such as SROP and recruitment efforts, including databases and web pages

Karen Singer, Secretary to the Director

karenk@uiuc.edu

217-244-6336

Primary administrative support for the Director of the CIC and support for communications and publications

Russell W. Snyder, Associate Director

rwsnyder@uiuc.edu

217-333-0192

Lead on budget and internal office operations, including grants management. Liaison to purchasing consortium, ALP and DEO programs, and select groups and committees such as the Faculty Senate Leaders

Deborah L. White, Accounting Technician

dlwhite1@uiuc.edu

217-244-6966

Support of all accounting functions, including invoicing on contracts and licensing

Sandra K. Williams, Administrative Aide

skwillia@uiuc.edu

217-333-8757

Support and coordination for internal office operations and accounting

Tim Newcomb, Network Analyst

tnewcomb@cic.uiuc.edu

217-244-6341

Technical support including web page and email list management

**Yolanda Zepeda, Program Administrator
for Academic Initiatives**

yzepeda@uiuc.edu

217-265-8106

Lead on coordinated collaborative academic programs including Traveling Scholar, FLEP, Study Abroad, and minority student programs such as SROP and recruitment efforts

Academic Leadership Program Seminars

- Seminar I held October 25-26 in Minnesota. Topics included leadership, diversity, faculty development, legal climate.
- ALP Seminar II (February 7-9, 2002, Illinois at Urbana Champaign)
- ALP Seminar III (April 4-6, 2002, Michigan)

Accreditation Network

- Conduct CIC training session on assessment, similar to NCA sessions
- Better understanding of new regulations for overseas degree programs
- Opportunity to discuss firsthand new criteria
- Frank discussion with Steve Crow, NCA

Affirmative Action Officers

- Best practice sharing, particularly regarding composition, duties and responsibilities of the respective offices

Chief Information Officers

- Discussion of CIC CIO strategic priorities
- Lobbying with and through EDUCAUSE
- Joint software license offer
- TechForum2001, Oct. 16-17, 2001, Penn State University, 136 attendees. Themes included wireless, portals, active directory, security, and strategies for recruiting minority IT staff
- Sponsoring the first Internet 2 Commons site coordinator workshop in the nation. Registrants include those from CIC members, as well as from Columbia, Rochester, Iowa State, Oklahoma, Alabama, and higher education organizations

Department Executive Officer Liaisons

- April 18-20, 2002 Seminar agenda, schedule and speakers
- Greater audience participation opportunities
- Compilation of campus-based program data

Education Deans

- Met with CIC Liberal Arts and Sciences Deans to discuss strategies for successful collaboration in enhancing teacher education
- Preparing a brochure on the value-add of teacher education programs within the CIC
- Discussing potential models of collaboration with Colleges of Liberal Arts for enhanced teacher education programs

Faculty Senate Leaders

- Endorsed resolution regarding faculty governance of athletics
- Discussed reciprocal tuition agreements for dependents
- Discussed copyright and IP issues

Graduate Deans

- Actively sharing information on graduate student organizing efforts, as well as the impact of 9/11 on their graduate students
- Sharing benchmark data on graduate programs
- Planning for future of coordinated graduate student recruitment and retention programs (to include joint meeting with Access Panel and Diversity Officers in 2002)

Panel on Increased Access of Minorities to Graduate Study

- Plans for SROP2002 (Penn State July 19-21, 2002)
- Implementing web-based registration for the FreeApp program, recruitment activities, and the Summer Research Opportunities Program (SROP)
- Good practices for minority student recruitment

International Student Office Directors and International Admissions/Recruitment Directors

- Will convene early December, 2001, in a meeting hosted by Indiana University to discuss current or possible future U.S. government counter-terrorist measures and the potential effects of such measures on the recruitment, admission, and enrollment of foreign students in the year(s) ahead

Learning Technology Group

- Establishing working groups in the suggested following areas: Portfolio, Research technology support issues, Faculty Development issues, Course Management Systems, and Tool Development/Emerging Technologies
- Sharing best and good practices, particularly related to course management Systems. A complete summary of the group's campus updates available on the CIC web site at http://www.cic.uiuc.edu/LIT_Dept/Comm_Groups/LTG/LTG.html
- Pilot digital repository of educational objects (CICERO) coordinated by Penn State
- Planning underway for 2002 learning technology faculty development conference

Liberal Arts and Sciences Deans

- Met with CIC Education Deans to discuss strategies for successful collaboration in enhancing teacher education

American Indian Studies Consortium

- Elected executive committee including: Frederick E. Hoxie, University of Illinois at Urbana-Champaign; Jean O'Brien (Ojibwe), University of Minnesota; A. Lavonne Ruoff, University of Illinois at Chicago; Phil Deloria (Dakota descent), University of Michigan; and George Cornell (Ojibwe), Michigan State University
- Planning underway for CIC AIS Graduate Students' Conference, Michigan State University, April 18-20, 2002
- Pursuing discussions with NSF and with foundations for support of native language preservation and course development activities

Foreign Language Distributed Learning Project (2nd Year Portuguese Experiment)

- Content-based instructional model tentatively planned for delivery Fall, 2002
- 2nd yr. Portuguese on Brazilian culture, hybrid course (online plus campus tutor)
- MSU and Iowa are lead institutions

Foreign Language Liaisons

- Strategies for coordination of Less Commonly Taught Languages (LCTLs)
- Strategies for sharing information to support FLEP program much earlier in the academic year (intended offerings and summer schedules)
- Compiling a list of foreign language courses or projects that involve technology applications, in order to identify good examples of interaction, pedagogy, web designs, and feedback with a focus on language acquisition goals

Library Directors

- Finalizing new strategic directions
- Expanding and revitalizing the vision of the Virtual Electronic Library (VEL)
- Working with the Press Directors on a pilot project to make selected press e-books available free of charge to all CIC faculty, staff, and students
- Collaborating with the Association of Research Libraries to hold the CIC/ARL Diversity Conference for academic librarians (April 4-6, 2002 in Iowa City)

Collection Development and Electronic Resources Officers

- \$2,424,000 in cost savings on site license for period October 2000 – October 2001

Council of CIC CLI Committee Chairs (C5 Group)

- Creating a prioritized list of topics for future workshops

Digital Library Initiatives Overview Committee (DLIOC)

- Working on a statement for possible collaborative activities in digital library environments
- Working on an XSL Repository Pilot Project
- Working on an EAD (Encoded Archival Description) standard
- Peer review management software (e.g., bepress.com)

Library Information Technology Directors (LITD)

- Future development of the VEL
- Open Archives Initiative (OAI) Metadata Harvesting Protocol
- Development of library portals

Interlibrary Loan Enhancement Working Group (DNR Task Force)

- Completed a final report on the current state of interlibrary loan and document delivery software, and study of the feasibility of delivering digital documents directly to the desktops of users at other CIC universities

Preservation Officers

- Preservation Officers manage \$800,000 NEH preservation microfilming project

Purchasing Directors

- Approved three new agreements (paper towels and tissues; CISCO routers, audio-video tapes).
- Total of 6 agreements in place, with one pending
- Estimated FY'02 year end balance of \$115,000, so that no dues will be required to support the enterprise this year

Registrars

- Best practice sharing

Senior Diversity Officers

- Post doctoral coordination (perhaps through a CIC "scholars" program)
- Keeping our Faculties conference (April 2002)
- Diversity Forum 2003 planning

Senior Research Officers

- Sharing information on safety in campus labs
- Discussed strategy, implications of proposed tracking systems for international students and researchers
- Sharing informational web sites and other resources on bio-terrorism
- Convened in DC to meet with Spence Armstrong (NASA); Greg Koski (HHS); Jim Capretta (OMB); David Goldston (House Science Committee) to discuss the federal research and funding agenda.

Senior International Officers

- Actively sharing strategies and concerns related to international students, and to safety in study abroad programs
- Supportive of efforts to coordinate LCTL experiments
- Interest in sharing expertise in languages and cultures of the middle -east

Study Abroad Directors

- Reviewed the Alliance for Expanded Study in Overseas Programs (AESOP) to identify strategies for expanding the numbers of programs offered and students served through AESOP
- Reviewing several proposals from external program providers. The proposals included group discounts for CIC institutions and models for multi-lateral, customized programming
- Discussed alternative models for administering the CIC Cooperative Study Abroad Programs in Mexico, Quebec, and the Dominican Republic (these are collaboratively managed, but coordinated by Iowa on behalf of the CIC)
- Spring, 2002 enrollments are mixed with 4 down, 4 unchanged, and 6 up
- All report regular/enhanced communications and advisories to students abroad, as well as increased communication with on-site program staff. All campuses report that they have reviewed on-site security plans in light of events of 9/11

University Press Directors (including the Joint Press/Library Task Force)

- Developed a joint proposal with the CIC Library Directors to undertake a one-year pilot project to create a portal to CIC university electronic books
- Working with Dr. Ken Gros Louis on a “state of the presses” report and related recommendations for action

Women’s Advocacy Network

- Intend to gather and share comparative data related to equity in faculty salaries and rank on CIC campuses

Grants and Fellowships Received and Distributed

	Chicago	UIC	UIUC	Indiana	Iowa	Michigan	MSU	Minn.	NU	OSU	PSU	Purdue	UW-Mad.	Totals
GE Minority Fellowships ('01-'02)						\$41,684	\$22,276					\$34,340		\$98,300
P&G Minority Fellowships ('01-'02)					\$16,000	\$16,000								\$32,000
Microfilming Project 6 (10/00 - 9/02)	\$111,650		\$96,994	\$98,417		\$86,680	\$74,853	\$118,532	\$88,472		\$61,302		\$99,898	\$836,798
Microfilming Project 6 Subcontract											\$47,870			\$47,870
Microfilming Project 7 (Pending)	\$59,475			\$48,460	\$90,506	\$118,300	\$96,042		\$71,516		\$55,236		\$101,253	\$640,788
Microfilming Project 7 Sub (Pending)											\$45,875			\$45,875
TOTALS:	\$171,125	\$0	\$96,994	\$146,877	\$106,506	\$262,664	\$193,171	\$118,532	\$159,988	\$0	\$210,283	\$34,340	\$201,151	\$1,701,631

Cost Savings for CIC Universities

Library Licensing (10/00 - 10/01)	\$543,398	\$134,918	\$158,979	\$131,630	\$179,851	\$194,790	\$181,946	\$232,544	\$229,429	\$26,007	\$233,329	\$144,169	\$33,718	\$2,424,708
Purchasing Consortium	(Data currently being compiled and will be available in next report. Contracts include office supplies, lab supplies, copy toner, Cisco routers, & audio/video tapes.)													

Student Programs at CIC Universities

	Chicago	UIC	UIUC	Indiana	Iowa	Michigan	MSU	Minn.	NU	OSU	PSU	Purdue	UW-Mad.	Totals
AESOP Study Abroad ('01-'02)	0	17	7	3	1	5	0	24	1	0	19	11	19	107
FLEP Students Sent ('01-'02)	6	0	1	1	0	0	4	1	0	2	1	1	2	19
FLEP Students Rec'd ('01-'02)	6	0	1	1	0	4	0	0	0	1	0	0	6	19
Traveling Scholars Sent ('01-'02)	14	25	11	15	0	9	50	4	27	10	12	unk.	5	182
Traveling Scholars Rec'd ('01-'02)	42	1	2	8	1	100	11	1	16	6	1	unk.	11	200
SROP (2001)	23	72	107	8	13	47	70	24	21	19	36	38	40	518
TOTALS:	91	115	129	36	15	165	135	54	65	38	69	50	83	1,045

Interlibrary Loan among CIC Universities

	Chicago	UIC	UIUC	Indiana	Iowa	Michigan	MSU	Minn.	NU	OSU	PSU	Purdue	UW-Mad.	Totals
Items Loaned ('01-'02)	11,291	5,250	8,922	19,171	9,759	20,049	11,388	17,299	7,696	10,800	9,070	6,895	18,895	156,485
Items Borrowed ('01-'02)	6,024	3,057	9,977	17,793	6,308	12,047	20,832	12,595	16,810	5,734	12,668	13,863	18,830	156,538

Attendees at CIC Meetings and Conferences by Institution

7/1/2001 - 11/30/2001

Group	Meeting Format	Meeting Date	Chi.	UIC	UIUC	Indiana	Iowa	Mich.	MSU	Minn.	NWU	OSU	PSU	Purdue	UW-M	Guests	Totals
Conferences																	
Academic Leadership Program	Face to face	10/26/2001		3	3	4	5	6	5	2		2	5	4	2		41
CIO TechForum	Face to face	10/16/2001	1	3	12	5	6	9	3	11	4	9	50	1	13	9	136
Internet2 Commons Site Coordinator	Face to face	11/29-30/01		2	1	4	2	7			3	1	1	3	2	13	39
Library Electronic Licensing Workshop	Face to face	9/26/2001	1	1			2	1	1	1			1		1	30	39
Meetings																	
Academic Leadership Program Liaisons	Face to face	10/26/2001		1	1	1	1	1	1	2		1	2	1	1		13
Access Panel	Face to face	11/5/2001		1		1	1	1		1							5
Accreditation Network	Face to face	8/28/2001	1	1	1	1			2	1	1	1		2	2	2	15
Chief Information Officers	Face to face	10/15/2001		1				1		1	1		1		1		6
CIO TechForum committee	Video conf.	11/7/2001			1	1	1			1			1	1	1		7
CIO Technical Steering Committee	Face to face	11/27/2001			1	1	1			1	1	1	1				7
Council of CIC Library Chairs	Face to face	7/20/2001		1		2		2	2			3			1		11
Department Executive Officer Liaisons	Face to face	8/31/2001		1		1	1		1	1		1	1	1	1		9
Digital Library Initiatives Overview Committee	Face to face	9/24/2001	1	1	1	2	1	1	1		1	1	1		1		12
Education Deans	Face to face	10/31/2001		1	1	1	1		1		1	1	1	1	1		10
Faculty Senate Leaders	Face to face	11/2/2001			2	2	1	2	2	2	2	1	2	2		2	20

Group	Meeting Format	Meeting Date	Chi.	UIC	UIUC	Indiana	Iowa	Mich.	MSU	Minn.	NWU	OSU	PSU	Purdue	UW-M	Guests	Totals
Foreign Language Distributed Learning Project	Face to face	9/8/2001					3		2					1			6
Foreign Language Liaisons	Face to face	9/6/2001			1	1	1		1	1					1		6
Graduate Deans	Conf. Call	10/1/2001		1	1		1		1	1		1	1		1	2	10
Learning Technology Liaisons	Face to face	10/15/2001	1	1	1	1	1	3		1		1	1	1	1		13
LAS Deans	Face to face	10/31/2001	1	1	1	1	1		1				1	2	1		10
Library Directors	Face to face	10/9/2001	1	1	1	1	1	1	1	1	1	1	1	1	1		13
Library Information Technology Directors	Face to face	11/12/2001	1	1	2	1	1	1	1	1	1	1	1	1	1	7	21
Purchasing Consortium	Face to face	10/23/2001	1	1	1	1	2	2	1	1	1		1	1	1	3	17
Registrars	Face to face	10/21/2001	4		2	3	4	1	3	3	3	3	4		4		34
Senior Diversity Officers	Conf. Call	10/8/2001			1	1		1	1	2	1	1	1	1	1	1	12
Senior Research Officers	Face to face	6/11/2001		1	1				1	1		1	2	1		1	9
Senior Research Officers	Conf. Call	10/23/2001	1	1	1	1	1	1	1	1	1	1	1	1		1	13
Senior International Officers	Face to face	10/21/2001	1	1	1	1	1	1				1	1	1	1	3	13
Study Abroad Directors	Face to face	10/4/2001		1	1	1	1	1	1	2	1	1	1		1	1	13
Women's Advocacy Network	Face to face	11/5/2001		1	1	2		1	1		1	1		1			9
University Press Directors	Face to face	7/20/2001	1		2	2			1		1			1			8
TOTALS			16	28	42	43	41	44	36	39	25	35	83	29	41	75	577